MacEwan Open Journals Terms of Use

To support open access publishing initiatives, MacEwan University Library offers a hosting service for MacEwan University-affiliated open access journals.

These Terms of Use lay out mutually agreed upon responsibilities and duties of MacEwan University Library (hereafter referred to as ‘Library’) and MacEwan University faculty or staff members managing journals on this platform (hereafter referred to as ‘Journal Manager’).

1. Roles and Responsibilities of the Library:

1.1. Maintain an installation of open access journal hosting software that enables free and unrestricted online access to the contents of the journal.

1.2. Provide journal managers and editors with basic orientation to software functionality and basic technical assistance.

1.3. Provide guidance on licensing and copyright management of journal content.

1.4. Provide recommendations for disseminating and promoting journal content.

1.5. Archive digital content on secure Canadian servers outside of the software to help ensure long-term preservation and access.

1.6. Remove content from the software should a copyright or related dispute arise. The Library will engage the Journal Manager should this occur.

2. Roles and Responsibilities of the Journal Manager:

2.1. Assume full responsibility for the open access journal, including regular production of at least one issue every 12-24 months.

2.2. Ensure proper copyright management of content; this includes ensuring that terms of use and reuse are clear to readers and authors by applying a Creative Commons license to works.

2.3. Adhere to accessibility standards that make the content available to all people regardless of sensory ability or disability affecting vision and/or hearing as detailed in the Public Knowledge Project’s Inclusive and Accessible Theming Guide.

2.4. Inform the Library of any change in contact information for the Journal Manager.

3. Termination of Service

3.1. In the event of a decision to discontinue journal hosting by either the Library or the Journal Manager, written notice will be provided to the other party at least 3 months prior.

3.2. Upon termination of this hosting arrangement, the Library reserves the non-exclusive right to digitally archive published content perpetually in any format to ensure long-term preservation and access. This does not include the right to sell the content or sell access to the content under any circumstances.